

The Board of County Commissioners met in regular session on Friday, January 20, 2017 at 1:00 pm.

Chairman Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Olson took roll call and present were Commissioners Wakefield, Pedersen, Dahl, Steffen and Olson. Also present were Sheriff/DES Hook, Road Superintendent/911 coordinator Oien, and KLJ Loegering.

Chairman Olson opened the floor for any changes to the agenda. Motion by Pedersen to accept the agenda as presented, second by Steffen and called for discussion three times with all ayes, no nays, and carried.

Chairman Olson opened the floor to accept the January 6, 2017 meeting minutes. Motion by Steffen to approve the January 6, 2017 minutes as amended and dispense with the reading, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson reopened the floor to the bills. Motion by Pedersen to approve the January bills and vouchers as presented with the addition of the Griggs County Courier \$80 and Jayme Tenneson \$190, second by Dahl and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Steffen-aye, Dahl-aye, and carried.

8400-8431	Payroll	33744.68
22244	Griggs County	15605.18
22245	Wold Johnson PC	150.00
22195	Void	0.00
22246	Arrowwood Prairie Coop	90.93
22247	Bin-City Bulk	1463.35
22248	Bouquets on Burrel	88.40
22249	Central Service & Supply Inc.	4109.24
22250	Cooperstown True Value	25.98
22251	Ellefson Sales	2224.43
22252	H.E. Everson Co.	25.90
22253	Foster County Independent	75.00
22254	Griggs County Courier	80.00
22255	ITD	42.00
22256	John Deere Financial	91.24
22257	Little Falls Machine Inc.	1263.60
22258	Mocic	100.00
22259	NDACO	8.00
22260	NDPERS	14867.14
22261	ND Recorders Association	200.00
22262	ND State Radio	120.00
22263	Nelson International	93.66
22264	Netcenter Supply	1048.52
22265	New Century Press	1680.78
22266	Ottertail Power Co.	24.00
22267	416-Praxair Distribution	164.00
22268	Purchase Power	1076.30
22269	Andi Schimke, Sec/Tre	100.00
22270	St Alexius Med. Center/CHI	250.00
22271	Jayme Tenneson	190.00
22272	Town & Country Coop.	3765.11

22273	Verizon Wireless	60.26
22274	Wallace Repair	84.00

Chairman Olson opened the floor to Sheriff/DES Hook to discuss the Old Courthouse. There was discussion on the process that the County wants to take in the future concerning the old courthouse. The Commission would like Sheriff/DES Hook to meet with the Historical Society.

Chairman Olson opened the floor to Road Superintendent/911 Coordinator Oien and KLJ Loegering. There was discussion on the Maintenance Certification. Motion by Steffen to sign the Maintenance Certification that was presented, second by Dahl and called three times for discussion with all ayes, no nays, and carried. Motion by Wakefield to sign and send in reimbursement requests that were presented, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried. KLJ Loegering gave a report on the chip seal project that was done.

Chairman Olson opened the floor to discuss the Library Board Appointment. Motion by Dahl to appoint Audrey Adrian to the Library Board, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to discuss the County CD information that was presented. There was discussion on what the County would like to do regarding the \$12,000 CD that the County has that has matured. No action was taken.

Chairman Olson opened the floor to discuss the 2016 Audit. Auditor Larson was asked by the Auditor to ask the Commission if they wish to have the Building Authority part of the 2016 Audit. The Building Authority is separate from the County.

Chairman Olson opened the floor to discuss the Tax Director. There was discussion on the Tax Director help. Motion by Wakefield to advertise the Tax Director's Position in the Griggs, Foster, Nelson, Steele, and Barnes County papers, second by Steffen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to Old Courthouse/New Courthouse. There was discussion on the timeline of the work being performed by Schults Heating & Cooling.

Chairman Olson opened the floor to the Road project bid opening (CNOC-2019(057)). Motion by Wakefield to accept the lowest bid that was submitted by WM. D. Scepaniaks of \$127,133.60 pending the approval of KLJ, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

Motion by Wakefield to take a 10 minute recess, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to discuss the Employee Manual. Motion by Wakefield to amend the Employee Manual as stated below, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

“Should an employee choose not to attend work due to inclement weather, that employee will choose whether to use vacation time or leave without pay”

Chairman Olson opened the floor to discuss the Courthouse Software. There was discussion on the information that was provided from other software companies that other Counties use. The Commission would

like Auditor Larson to contact Tyler Technologies and GovernSoft Dakota Programs to come to the next meeting and give a presentation and answer any questions that the Commission has.

Chairman Olson opened the floor to the Old Courthouse/New Courthouse. There was discussion on the carpentry work, time line, and snow removal of the New Courthouse.

There was continued discussion on the County CD. The Commission would like State's Attorney Tenneson to look into the options the County has.

Chairman Olson reopened the floor to discuss the Old Courthouse/New Courthouse. There was discussion on the old courthouse use after the offices are moved into the new courthouse. There was also discussion on space in the New Courthouse and Social Services State Funding.

Chairman Olson opened the floor to discuss future business. The Commission would like Social Service's Building on the next meeting agenda.

There was also discussion on painting in the new courthouse. No action was taken at this time.

Motion by Pedersen to adjourn meeting at 3:26 pm and meet again in regular session on Friday, February 3rd and February 17th at 1 pm, second by Dahl and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Larson
Auditor

Troy Olson
Chairman