

NEW ND RECORDING FEES & REQUIREMENTS **EFFECTIVE JULY 1, 2017**

NDCC 11-18-05.1.a and NDCC 11-18-05.1.b

- **\$20.00 for documents containing one (1) to six (6) pages**
- **\$65.00 for documents containing seven (7) to twenty five (25) pages**
- **\$3.00 per page for any additional page(s) over 25**
- A one inch margin must still be provided on one side of each page or a \$10.00 margin fee will be assessed.
- 10 related document numbers are included, any additional related document numbers will be an additional \$3.00 per document number.
- 10 separate sections are included, each additional section listed after 10 will be an additional \$1.00 per section listed.
- **FONT SIZE** NDCC 11-18-05.1.a.(2) “The printed, written, or typed words must be considered legible by the recorder before the page will be accepted for recording and, unless the form was issued by a government agency, **must have a font size equal to or larger than ten point Calibri.**” (This is an example of 10pt Calibri.)
- **ALL DOCUMENTS MUST have a three (3) inch [7.62 centimeters] margin across the top of the first page of each instrument for the recorder’s recording information.**
 - NDCC 11-18-05.1.a.4 “A space of at least three inches [7.62 centimeters] must be provided across the top of the first page of each instrument for the recorder’s recording information. If a space of at least three inches [7.62 centimeters] is not provided across the top of the first page, the recorder shall add a page, and an additional page charge must be levied in accordance with the fee structure.”
 - For documents that do not already contain a 3” top margin on page 1, submitters can add a cover page with the title of the document at least three inches from the top of the page and this will serve as the first page. This would ensure the submitter knows exactly how many pages will be counted.
 - If a recorder must add a page and a 6 page document results in 7 pages the \$65.00 fee will be charged.
 - If the recorder adds a page to a 25 or more page document the additional \$3.00 per page will be assessed.

ALSO,

NDCC 11-18-02.2 STATEMENTS OF CONSIDERATION

Only 1 of 2 statements of consideration will be accepted on a Deed or Affidavit of Affixation:

- A statement of full consideration paid for the property conveyed.
- A statement designating one of the exemptions in subsection 6 which the grantee believes applies to the transaction. **Please note-currently these are listed under subsection 7 and will now be subsection 6. Please change your certification statement accordingly.

If you have any questions, please contact the Griggs County Recorder’s office at 701-797-2771. Thank you for your patience as we proceed with the new fees and recording requirements.

**Kelly Vincent
Griggs County Recorder**